

VOLUNTEER JOB DESCRIPTIONS

We have a wide range of opportunities depending on your availability and skill set. Below is a list of specific needs for the festival.

Pre-Festival Opportunities

- *Festival Exhibitor Recruitment*- Are you interested in helping us find new groups to exhibit at one of Discovery Days events (AT&T Park in SF, Cal State East Bay in Hayward, or North Bay in Sonoma)? We are always looking for new groups to do hands-on science activities at these events.
- *Social Media Outreach* - Do you love to tweet while at an event? Are you interested in writing up a summary of an event to share with the public? Then working for our social Media Outreach team is for you!
- *Outreach Team*- This position involves more traditional ways of publicizing the festival in your local community, school etc. Helping to post flyers, get post-cards out to schools or letting your local PTA know about the event.

Signature Programs Event Support Volunteer

Shifts Available: Daily throughout festival. Times and locations will vary by day.

Description: Signature programs offer experimental programming models that vary by day, time and location. These events take place in museums, theaters and parks and often have a high degree of production value. Volunteers are needed to assist with distributing and retrieving evaluations, occasional crowd control and to distribute BASF materials. In some cases these events will require support with set-up and tear-down, attendee check in, way finding, and ushering.

Discovery Days Events Volunteer

Shifts Available: from 7:00 am through 6:00 pm at three locations on the following dates:

- AT&T Park - San Francisco (Saturday 11/11, 8AM-5PM)
- North Bay - Santa Rosa (Saturday 10/28, 8AM-5PM)
- East Bay - CSUEB - Hayward (Saturday 10/28, 8AM-4PM)

Description: Our big public hands-on activities showcases, taking place at AT&T Park in San Francisco, Cal State East Bay in Hayward, and the Sonoma County Fairgrounds in Santa Rosa. Discovery Days will provide opportunity for engagement and exchange between children, teens, families, and local scientists. Volunteers are needed before, during and after these exciting events. Volunteers are needed to assist with set-up and clean-up, to distribute and retrieve event evaluations, provide activity support, distribute BASF materials, and to assist with crowd control (where necessary).

See next page for specific task descriptions ----->

Specific Discovery Day Volunteer Opportunities at AT&T Park in San Francisco

- *Field- directional assistants:* Volunteers will be on the field and let guests know about the planetariums and other exhibits in the Marina Gates and Seals Plaza areas. A UCSF staff person will also manage these positions. Shifts available for this position are 9am -1pm or 1pm - 4pm.
- *Staff Information Booth:* Volunteers will work the Information Booth to answer questions on the event. This position will require fast paced activity and dealing with large numbers of people. Volunteers will get fully versed (upon arrival) on BASF details and layout of the event. A UCSF staff person will Captain these positions. Shifts available for this position are 9am -1pm or 1pm - 4pm.
- *Set Up Staff and load-in -* Volunteers will help with "load-in" of exhibitors, helping us get materials to booths for all of the 120+ exhibits coming to AT&T Park. This is from 7am-9am, so if you don't mind waking up early and using your muscles, you can come early and see the AT&T Park in it's more raw/empty form.
- *Exhibitor check-in:* Volunteers help to work at our Exhibitor Registration table, checking in exhibitors and giving directional information to help them find their booth at AT&T park. The shift is 7am-12noon.
- *Exhibitor load-out -* Volunteers assist with "Load-out" after the Discovery Day Event closes at 4pm. At this time we'll need to help get all the materials from the booths down to the exhibitor's vehicles. This job runs from 4pm-6pm.
- *Evaluation support -* Specifically this task involves taking a BASF Discovery Day evaluation (on an iPad) and asking the public, as they leave an exhibit booth to briefly fill out a form to give feedback on their experience with the event. Volunteer shifts are available. A UCSF Staff person will manage these positions. Shifts available for this position are 10:30am -2pm or 1pm - 5pm.
- **Discovery Day Volunteer Opportunities at North Bay and Hayward will be specified by the event coordinators for those locations but may include things like:**
 - Staff Information Booth*
 - Evaluation Support*
 - Set Up Staff and load-in*
 - Exhibitor check-in*
 - And more!*